

Kihei Charter School  
Board of Governance  
meeting minutes  
January 7, 2021

Meeting called to order at 4:04

Present: Board members Mike Sweeney, Todd Lawson, Richard Kehoe, Gene Zarro

Excused: Steve Perkins, Diane Parrella,

Also present: Michael Stubbs, PJ Foehr, Cheryl Zarro, Leslie Baldrige, Ellen Federoff, Phill Schmidt.

The minutes from our previous meeting on October 14, 2020 were approved.

The motion was made by Todd, 2<sup>nd</sup> Gene, unanimous.

Public Testimony was received in person and on Zoom.

Concerns were raised about having virtual educational options as we get through the pandemic.

Also is the school safety plan good enough.

The school's communication to families was another concern.

Financial: Cheryl reported on upcoming budget cuts from the Governor's office. Cheryl also reported that the current situation puts the school in a \$385K budget deficit for the year.

Head of School, Michael, reported that the staff attendance has been very good.

Michael also reported that due to the memo released by Lt. Gov. Josh Green that KCS would be reverting back to the all virtual educational program. The numbers in the state and Maui justified this move.

The expectation is that this will be for at least a couple weeks.

Michael also reported that our safety plan has been reviewed by representative of the DOH and others and that it exceeds some of the recommendations.

Meeting adjourned at 5:37

Minutes by Gene

Kihei Charter School  
Board of Governance  
meeting minutes  
April 14, 2021

Meeting called to order at 4:05pm

Present: Board members Mike Sweeney, Todd Lawson, Richard Kehoe, Steve Perkins, Gene Zarro

Also present: Michael Stubbs, PJ Foehr, Cheryl Zarro, Leslie Baldrige, Ellen Federoff, Phill Schmidt.

Zoom presence: Starmer, Tiana, Crystal, TRM

The **minutes** from our previous meeting on January 7, 2021 were approved.

The **motion** was made by Gene, second Richard, unanimous.

Public Testimony was received in person and on Zoom.

Starmer: safety plan could be better, communication could be better, website could be updated.

PJ reported that the 3<sup>rd</sup> payment is looking good to happen as of this date there is no news to the contrary.

**Financial:** Cheryl reported that the deficit is going away. Cuts that were threatened all year seem to be disappearing thanks to the Biden funds.

Title two funds for professional development are available.

Money for equipment and zone one furniture is needed.

**Head of School,** Michael, reported: we had our first lottery for the new school year on April 6<sup>th</sup>.

We have 32 sections and 766 students coming so far.

We have a waitlist of 193 students.

KCS is continuing Face to Face and Blended learning, HSTA has backed this opening.

The MIL has allowed training for spring sports.

Pomai Pruettt has taken on some of the responsibilities of the middle school working with Leslie.

Leslie reported that they are focusing on innovation and building relationships.

Ellen reported that everyone is getting comfortable with the regulations. It is going well with the students on campus.

Gene reported that Zone one is moving along and hopes to have it ready for students by the start of the new school year.

It will add a shop and a classroom, approximately 4000sf to the school.

Gene was appointed acting secretary due to the passing of Diane Parrella our 20 year board secretary.

**Motion** made by Todd, second by Richard unanimous.

A motion was made to approve the by law revisions made in February.

**Motion** was made by Gene, second by Todd, unanimous.

Next meeting July 7, 2021, Meeting adjourned 5:02pm, Minutes by Gene

Kihei Charter School  
Board of Governance  
meeting minutes  
July 21, 2021

Meeting called to order at 4:05pm

**Present:** Board members Mike Sweeney, Todd Lawson, Richard Kehoe, zoom, Steve Perkins, zoom, Gene Zarro  
**Also present:** Michael Stubbs, Cheryl Zarro, Leslie Baldrige, Ellen Federoff, Pomai Pruet, Phill Schmidt  
**Zoom presence:** John Colson, PJ Foehr joined us at 4:30, One unidentified person who did not have a good connection and left after about 10 minutes.

The **minutes** from our previous meeting on April 14, 2021 were approved.

The **motion** was made by Gene, second Todd , unanimous.

**Public Testimony:** there was no public testimony

**Financial:** Cheryl reported that there was a 5% cut to our funding which put us in a deficit going into the new school year. Cheryl also reported that there is a federal program that might offer free breakfast and lunch to our students.

Carbonaro CPAs was put on the list of auditors for charter schools.

**A motion** was made by Gene and seconded by Todd to engage Carbonaro for KCS's upcoming audit. Unanimous.

**Head of School,** Michael, reported:

Pomai Pruet will be leading the middle school

We have our new MOU with UHMC for the Dual Credit program

**A motion** was made by Todd, seconded by Gene to enter into the MOU with UHMC for the Dual Credit program. Unanimous.

Michael gave a report on the ending of the last school year and the coming school year.

We ended the year without one Covid case and we have a safety plan in place subject to change with the upcoming declarations from the DOH, BOE.

KCS will be doing Face to Face education in the coming year.

Gene reported that it was decided in arbitration that charter school teachers that enter into a 4<sup>th</sup> year in our school are eligible for the \$2500. Bonus. Names of eligible teachers will need to be provided to the Commission. Then bonuses need to be funded by B&F.

Gene reported on the changes to the square footage rented by KCS due to the renovation to zone one.

Approximately 4000sf is being added to the school's educational space.

Gene was able to lower the square footage rent from \$2.22 sf to \$2.15 sf.

**A motion** to enter into a new 1 year lease with SMLO was made by Steve and seconded by Richard, unanimous. Gene abstained from the vote.

PJ mentioned that the Commission will be looking for a letter of assurance regarding our plan to open school this year. Mentioning our adherence to health and safety measures, following county rules for Covid etc.

Meeting adjourned 5:05pm

Minutes by Gene