

# Kihei Charter School

Board of Education Meeting

Wednesday, January 12, 2011

Minutes

Meeting called to order at 4:PM by Gene Zarro, chair, at the Lipoa campus.

Board members present: Leslie Baldrige, Mark Christiano, Marion Haller, Richard Kehoe, Kathleen Oldag Diane Parrella, Gene Zarro

Guests: Gail Weaver

The Board moved to approve the minutes of December 1. The motion was made by Mark, seconded by Leslie and passed unanimously.

## **ED's Report**

The Board moved to close enrollment dissolving all wait lists for school year 2010/2011. The motion was made by Mark, seconded by Richard and passed unanimously.

The Board approved five employment contracts starting January 1, 2011, DIR 1011 007. The motion was made by Mark, seconded by Diane and passed unanimously.

## **PTO**

Marion reported that two Red Tie dances, one for the middle school and one for the high school will be held in February.

The next meeting is scheduled for February 2, 2011.

Meeting adjourned at 6:20.

Diane Parrella  
Secretary

# Kihei Charter School

Board of Education Meeting

Wednesday, January 27, 2011

Minutes

Meeting called to order at 4:12 PM by Gene Zarro, chair, at the Lipoa campus.

Board members present: Mark Christiano, Kathleen Oldag, Diane Parrella, Gene Zarro

Absent: Marion Haller, Richard Kehoe, Leslie Baldrige

Guests: Cheryl Zarro

The Board moved to accept the final draft of the audit presented by Carbonaro. The motion was made by Diane, seconded by Kathleen and passed unanimously.

Meeting adjourned at 4:40PM.

Diane Parrella  
Secretary

# Kihei Charter School

## Board of Education Meeting

Wednesday, February 2, 2011

### Minutes

Meeting called to order at 4:12 PM by Gene Zarro, chair, at the Lipoa campus.

Board members present: Mark Christiano, Kathleen Oldag Diane Parrella, Gene Zarro, Richard Kehoe, Leslie Baldrige

Absent: Marion Haller,

Guests: Corrie Heck (SEED), Gail Weaver

The Board moved to approve the minutes of January 12. The motion was made by Leslie, seconded by Mark and passed unanimously.

The Board moved to approve the minutes of January 27. The motion was made by Mark, seconded by Kathleen and passed unanimously.

#### **Recruitment**

The Board discussed recruitment procedures. April 7, at 6:30 PM was set as the date for the lottery.

All applications must be postmarked by March 31 and be received by April.

The Board moved to approve the Directors Report on enrollment projections and procedures, DIR 1011 008 for the school year 2011/2012. The motion was made by Mark, seconded by Diane and passed unanimously.

The need for a preliminary strategic planning meeting was discussed. The meeting will be held on Monday, February 21 at 4:30, dinner included, at Lipoa.

The next meeting is scheduled for Wednesday, March 16, at 4:PM.

Meeting adjourned at 6:07.

Diane Parrella  
Secretary

# Kihei Charter School

## Board of Education Meeting

Wednesday, March 16, 2011

### Minutes

Meeting called to order at 4:00 PM by Gene Zarro, chair, at the Lipoa campus.

Board members present: Mark Christiano, Marion Haller, Kathleen Oldag Diane Parrella, Gene Zarro, Leslie Baldrige

Absent: Richard Kehoe

Guest: Cheryl Zarro

The Board moved to approve the minutes of February 2, 2011. The motion was made by Mark, seconded by Kathleen and passed unanimously.

#### **ED Report**

The Board moved to approve the calendar for 2011-2012. The motion was made by Mark, seconded by Leslie and passed unanimously.

The Board moved to amend policy 1-13 on financial practices. The motion was made by Mark, seconded by Marion and passed unanimously.

The Board moved to approve the staffing plan for 2011-2012. The motion was made by Mark, seconded by Kathleen and passed unanimously.

#### **Chair's Report**

The Board moved to establish a Board Negotiating Committee. The motion was made by Diane, seconded by Kathleen and passed unanimously.

The Board moved to draft a preliminary contract for, "Head of School." The motion was made by Marion, seconded by Leslie and passed unanimously.

The new school lottery will be held on April 7, at 6PM in the High School.

Kihei Charter School will submit bids for leasing 15-passenger vans.

The Board moved to approve the revised MOU for KHS facilities for adding the new classroom based on the same formula we have been using. The motion was made by Kathleen, seconded by Leslie and passed unanimously.

We will be seeking a Certificate of Occupancy for that classroom.

The next meeting will be held on Wednesday, April 6, at 4:PM.

Meeting adjourned at 7:10PM.

Diane Parrella  
Secretary

# Kihei Charter School

Board of Education Meeting

Wednesday, April 6, 2011

Minutes

Meeting called to order at 4:20 PM by Gene Zarro, chair, at the Lipoa campus.

Board members present: Mark Christiano, Marion Haller, Kathleen Oldag, Diane Parrella, Gene Zarro, Leslie Baldrige

Absent: Richard Kehoe

Guests: Dan Kuhar, Gail Weaver

The Board moved to approve the minutes of March 16, 2011. The motion was made by Leslie, seconded by Mark and passed unanimously.

The first lottery will be held April 7.

We are pursuing having classes of the University of Hawaii, Maui College held at our high school facility (running start).

The Board was presented with our old and new organizational charts.

The Board amended policy # 2-7 changing the reserve from 10% to 25% of the budget. The motion was made by Kathleen, seconded by Marion and passed unanimously.

The Board move to approve the additional duties stipend for Amanda Werth. The motion was made by Mark, seconded by Kathleen and passed unanimously.

A meeting to discuss the KCS co-director's contracts will be held at 3:PM on Monday, April 11.

The next meeting is scheduled for Wednesday, May 4.

Meeting adjourned at 6:37.

Diane Parrella  
Secretary

# Kihei Charter School

## Board of Education Meeting

Wednesday, May 4, 2011

### Minutes

Meeting called to order at 4: PM by Gene Zarro, chair, at the Lipoa campus.

Board members present: Mark Christiano, Marion Haller, Kathleen Oldag (by phone).

Diane Parrella, Richard Kehoe Gene Zarro, Leslie Baldrige

Absent: Marion Haller

Guests: Gail Weaver, Dan Kuhar, Cheryl Zarro, Peggy Temple, Pam Healy, Paul Tallman, Steve Qunell, Carmen Homargartner, Melinda Roth, Meg Edgar, Renee Wood, Melissa Schafer, Amanda Werth, Corey Holmgreen, Kara Bernal, Lisa Davis, Erin Hayden, Cori Friedman, Brenda Calder, Beth Williams, Jamie Deppe, Jen Fordice, Paula Satterthwaite.

The Board moved to approve the minutes of April 6, 2011 as amended. The motion was made by Diane, seconded by Mark and passed unanimously.

The Board moved to approve the Executive Session Minutes of February 21. The motion was made by Mark, seconded by Leslie and passed unanimously.

The Board moved to approve the Executive Session Minutes of February 28. The motion was made by Mark, seconded by Richard and passed unanimously.

#### Public Testimony

Through teacher representative Jen Fordice, it was stated that the teachers would like a revote on the KCS stand alone contract. Board Chair Gene Zarro responded that the board would like to receive a petition from the faculty authorizing their that authorizes a teacher representative to speak for the faculty.

#### By-laws

The Board approved the amended by-laws. The motion was made by Mark, seconded by Kathleen and passed unanimously with a super majority vote..

#### Policy Change

The Board approved the change to policy 2-8, Request for Information. The motion was made by Mark, seconded by Leslie and passed unanimously.

#### Enrollment Projections

The Board moved to pass the enrollment projections for CSAO. The motion was made by Mark, seconded by Richard and passed unanimously.

#### MOU with UHMC

The Board moved to approve the MOU with UHMC regarding the sheltered classes. The total cost will be \$15,156.00. The motion was made by Mark, seconded by Leslie and passed unanimously.

#### Legal

The Board will pay the second and final installment on the Bender arbitration settlement of \$12,500.00.

#### Co-Directors' Contracts

The Board moved to approve Dan Kuhar's contract as written. The motion was made by Leslie, seconded by Mark and passed unanimously.

The Board moved to approve Gail Weaver's contract as written. The motion was made by Mark, seconded by Diane and passed unanimously.

#### Teacher Calendar for 2011/2012

The Board moved to approve, as amended, the 190 day teacher calendar for 2011/2012. The motion was made by Mark, seconded by Leslie and passed unanimously.

The Board moved to approve the amended staffing plan for 2011/2012. DIR 101110. The motion was made by Mark, seconded by Leslie and passed unanimously.

We will be deferring the action on the HSTA master contract.

The next meeting is scheduled for Wednesday, May 11 at 4:PM.

Meeting adjourned at 6:43.

Diane Parrella  
Secretary

# Kihei Charter School

## Board of Education Meeting

### Wednesday, May 11 2011

### Minutes

Meeting called to order at 4: PM by Gene Zarro, chair, at the Lipoa campus.

Board members present: Mark Christiano, Diane Parrella, Richard Kehoe Gene Zarro, Leslie Baldrige

**Absent: Kathleen Oldag, Marion Haller**

Guests: Dan Kuhar, Gail Weaver, Megan Edgar, Corey Holmgreen, Jen Fordyce, Cori Friedman

The Board moved to approve the minutes of May 4, as amended. The motion was made by Mark, seconded by Richard and passed unanimously.

#### **Employee Contracts**

In the vote for the teachers' contract, there was 24 ayes, 2 nays and 1 abstention. Applicable wellness list will be provided for staff during the first week of school.

The Board moved to approve the changes made to the 2011/2012 employee handbook. The motion was made by Diane, seconded by Mark and passed unanimously.

The Board moved to approve the KCS support staff salary ranges for 2011/2012. The motion was made by Mark, seconded by Leslie and passed unanimously.

The Board moved by e-mail vote to accept the stand-alone facilitator contract of 2011/2012 as approved by the facilitators. The motion was made by Gene and passed unanimously.

There will be a budget meeting, May 31 at Lipoa at 3:30.

The next board meeting is scheduled for Wednesday, June 1.

Meeting adjourned at 6:02.

Diane Parrella  
Secretary

# Kihei Charter School

## Board of Education Meeting

### Wednesday, June 1, 2011

### Minutes

Meeting called to order at 5:02 PM by Gene Zarro, chair, at the Lipoa campus.

Board members present: Mark Christiano, Marion Haller, Diane Parrella, Kathleen Oldag, Gene Zarro, Leslie Baldrige, Richard Kehoe

Guests: Dan Kuhar, Gail Weaver, Megan Edgar, Corey Holmgreen, Jen Fordyce, Cori Friedman

The Board moved to approve the minutes of May 11, as amended. The motion was made by Mark, seconded by Leslie and passed unanimously.

The Board moved to approve the 2011/2012 amended support salary ranges. The motion was made by Mark, seconded by Marion and passed unanimously.

The Board moved to accept the MOU between KCS and SMLO on leasing all facilities. The motion was made by Mark, seconded by Diane and passed unanimously.

The Board moved to approve the MOU between KCS and SMLO regarding leasing and maintaining all vans. The motion was made by Mark, seconded by Diane and passed unanimously.

The Board moved to set the reserves at one million dollars as per the 2011/2012 budget proposals and board policy. The motion was made by Mark, seconded by Diane and passed unanimously.

The Board moved to raise the school lunch prices from \$2.50 to \$3.00 for the beginning of the 2011/2012 school year. The motion was made by Mark, seconded by Diane and passed unanimously.

The Board moved to reimburse SMLO for the remodels and upgrades, for the exact amount on the invoice. The motion was made by Diane, seconded by Leslie and passed unanimously.

The next meeting is scheduled for Wednesday, July 6 at 4:PM.

Meeting adjourned at 6:45.

Diane Parrella  
Secretary



# Kihei Charter School

Board of Education Meeting

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Minutes

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Board members present: Leslie Baldrige, Mark Christiano, Marion Haller, Richard Kehoe, Kathleen Oldag Diane Parrella, Gene Zarro

Guests: Gail Weaver

The Board moved to approve the minutes of December 1. The motion was made by Mark, seconded by Leslie and passed unanimously.

## **ED's Report**

The Board moved to close enrollment dissolving all wait lists for school year 2010/2011. The motion was made by Mark, seconded by Richard and passed unanimously.

The Board approved five employment contracts starting January 1, 2011, DIR 1011 007. The motion was made by Mark, seconded by Diane and passed unanimously.

## **PTO**

Marion reported that two Red Tie dances, one for the middle school and one for the high school will be held in February.

The next meeting is scheduled for February 2, 2011.

Meeting adjourned at 6:20.

Diane Parrella  
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Minutes

Meeting called to order at 4:12 PM by Gene Zarro, chair, at the Lipoa campus.

Board members present: Mark Christiano, Kathleen Oldag, Diane Parrella, Gene Zarro

Absent: Marion Haller, Richard Kehoe, Leslie Baldrige

Guests: Cheryl Zarro

The Board moved to accept the final draft of the audit presented by Carbonaro. The motion was made by Diane, seconded by Kathleen and passed unanimously.

Meeting adjourned at 4:40PM.

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Minutes

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Board members present: Mark Christiano, Marion Haller, Kathleen Oldag, Diane Parrella, Gene Zarro and Leslie Baldrige.

Absent: Richard Kehoe

Guest: Cheryl Zarro

The Board moved to approve the minutes of February 2, 2011. The motion was made by Mark, seconded by Kathleen and passed unanimously.

## **ED Report**

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The Board moved to amend policy 1-13 on financial practices. The motion was made by Mark, seconded by Marion and passed unanimously.

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