

Kihei Charter School

Board of Governance Minutes

Wednesday, January 8, 2020

Meeting called to order by Vice Chair Gene Zarro at 4:00 PM in the Board conference room.

Board members present: Gene Zarro, Mike Sweeney (by phone), Diane Parrella, Richard Kehoe, Todd Lawson (by phone),

Absent: Steve Perkins

Guests: Leslie Baldrige, Mike Stubbs, John Colson

The Board moved to approve the minutes of October 9, 2019. The motion was made by Richard, seconded by Diane and passed unanimously.

The Board moved to approve the 2019/2020 school year budget. The motion was made by Richard, seconded by Diane and passed unanimously.

The Board discussed using some of the surplus money for kitchen equipment and to consider a build-out for zone one.

The Board approved the audit with the changes mentioned in the e-mail. The motion was made by Richard, seconded by Steve and passed unanimously.

A motion was made to change the authorized signatures for the two Bank of Hawaii accounts. These are the KCS operating account and the KCS Debit Card. The new signers will be:

Mike Sweeney, Board Chair

Gene Zarro, Vice-chair

Todd Lawson, Treasurer

Diane Parrella, Secretary

Michael Stubbs, Head of School

The motion was made by Richard, seconded by Diane and passed unanimously.

Cell phones are banned in school.

Projected admissions for next year are 720.

The next meeting is scheduled for Wednesday, February 12.

Meeting adjourned at 5:30.

Diane Parrella

Secretary

Kihei Charter School
Governance Board meeting minutes
From April 8th Board Meeting

Meeting called to order at 4:11pm

Present: Mike Sweeney, Richard Kehoe, Todd Lawson, Steve Perkins, Gene Zarro.

Diane Parrella excused.

Guests: Leslie Baldrige, Matt Satovich, Ellen Federoff, Michael Stubbs, John Colson, PJ, Cheryl Zarro

A motion to approve the minutes of January 8th 2020 was made by Gene seconded by Richard, Unanimous

A motion was made to approve the minutes of February 12, 2020 by Gene, seconded by Todd, Unanimous

Cheryl gave an update on the school's budget. She said that we are good for this year, we still have some receivable to come in.

Michael reported on our graduation rate. For 2019 we were at 100%, for 2018 one student did not make it. It was reported we were awarded a \$2000 Foodland scholarship.

Leslie reported on the SPED team meeting for IEPs. During distance learning attendance is being taken, identified tech needs, had a virtual talent show and the importance of school spirit.

Matt reported that the middle school parents are very grateful for our efforts. He mentioned that we were somewhat prepared for this because of the experience we had getting into this building where our students were during virtual work while the building was being finished.

He is lending out computers and yearbooks are bring finalized.

Ellen reported that they are assessing student needs. That UH is having online classes. The Grad Defense is being planned for virtual presentations. Phone logs are being kept in Power School.

Michael reported online classes meet in advisory every morning and attendance is taken. Robo calls are made if the student is not in attendance.

Michael reported on the lottery held on April 6th and campus work being conducted, Fire inspections, landscaping, plumbing, cleaning, kitchen upgrade etc.

PJ reported on the Charter Commissons new personnel.

A motion was made to re up the board terms for Mike Sweeney, Todd Lawson and Richard Kehoe.

The new terms are from 1-20-2020 to 1-20-2022.

Motion was made by Gene seconded by Steve, unanimous.

Meeting adjourned 5:40pm

Minutes by Gene

Kihei Charter School
Board of Governance meeting
February 12, 2020
SMLO conference room

Meeting called to order at 4:00pm.

Members present: Mike Sweeney, Todd Lawson, Richard Kehoe, Gene Zarro

Excused: Steve Perkins, Diane Parrella.

In attendance: Michael Stubbs, John Colson, Matt Satovich, Leslie Baldrige, Cheryl Zarro, PJ Foehr

No minutes to approve as the Secretary was out sick.

Cheryl reported on the current school years revised budget.

The revised budget included funds for a kitchen upgrade

Motion was made to approve the revised budget with the funds for a Kitchen upgrade.

Motion was made by Gene and seconded by Richard, unanimous.

Cheryl also reported on the new payroll system, Altres. Some issues but moving forward.

Leslie reported on elementary school updates. The February there was Choose Love. Decorations all over the school.

There was a traveling planetarium coming to the school on the 13th.

Our SPED count is 55, 504 count 50, ELL 20

Matt reported on the middle school. Exhibitions are scheduled for May 27th.

The new teacher is working out great. A van protocol for reporting on Van needs is working.

Michael Stubbs reported on his focus right now is raising school culture.

He is establishing a community education series, the first two were on Tech addiction and Nutrition.

Grow Some Good, a community organization, received a \$14k grant for the KCS garden.

And Ellen received a grant to help fund Vape detectors.

Athletics Coordinator Dave is doing great with the KCS sports program.

There is now a students Kuleana Club. Students will help monitor and take care of the campus.

It is recommended that Zone 1 area be used for a large shop to introduce all students to career and trade tracks.

Colson reported on the addendum he added to the employee contract regarding the parts of the HSTA master contract that are relevant.

Recommending ELL training for all faculty.

The strategic plan is being worked on.

A motion was made to cap enrollment at 20 for the K-3 grades.

The motion accepts the fact that the current enrollment will exceed that due to the matriculation of the current enrollment in K-3.

Motion made by Gene, second Todd, unanimous

Motion was made to abolish the previous waitlist.

Motion was made by Todd, second by Richard, unanimous

Motion was made to approve the contracts for Michael Stubbs as Head of School and John Colson as Educational Consultant effective February 1, 2020.

Motion was made by Gene, second by Todd, unanimous.

Gene reported on the SMLO vans.

They are all inspected and registered and on a regular maintenance program.

Next meeting April 8th 2020

Meeting adjourned 5:49pm