



Meeting called to order at 4:03 pm

Present: Board members - Richard Kehoe, Todd Lawson (online), Mike Sweeney, Gene Zarro, and Brandy Cajudoy

Also present: Ellen Federoff, Pomai Pruett (online), Michael Stubbs, Cheryl Zarro

The **minutes** from our previous July 17, 2024, approval.

The **motion** was made to accept the minutes as stated by Brandy, second by Gene, unanimous. No discussion took place.

Public Testimony: none

Charter School Commission: none

Financial:

Items

1. The annual audit was emailed out for approval. -
 - a. FICA Mcare reimburses quarterly. - A motion made by Richard and seconded by Gene to accept the annual audit
2. Budget approval: the submitted budget is attached -
 - a. Sent to the commission in September. Budget load in September - A motion was made by Richard to approval the Budget that was submitted and seconded by Gene
3. THP -Temporary Hazard Pay was distributed to be reimbursed by the Budget and Finance State of Hawaii. HGEA settlement attached -
 - a. gave 570K as income - this came in 10K, and 5K was a part of the settlement letter. We have not yet received the reimbursement for the 380K. It will be around 190K.
4. Possible budget revision recommendations -
 - a. Cheryl recommends revising it before sending it next time. 800K more because—refer revision approval to the Jan. meeting.
5. Banking paperwork, approvals -

could deduct in March. We are 4th or 5th for enrollment statewide. We got the 1st allocation. We have been told we have to pay 2nd half to employees for March.

6 months is less than 3 months for the CD, which needs to come from a different financial institution.

3-month CD - currently, in accounts 9.8 money market 527K operation account - 5K debit card =

Motion to move \$5M in 3Month CD - Gene motion and Richard second. Motion carried. Discussion took place about what is best when it comes to interests.

The Alteris contract is ending soon; AG sent over a 30k contract over three years. Gene motioned to approve the Alteris contract the AG sent over, and Richard seconded the motion.

The following was from the email on August 27, 2024:

I reviewed the policy recently with the COMMISSION during the visit and let them know we have revisions that the board needs to review and approve before we would post the revised version of the policies to the website.

We would want the process being followed to be in alignment with our procedure and policies. Can the board present and vote on this to be ratified at the next board meeting. It maybe be in earlier minutes to change this as I thought it was requested in writing back when the commission changed their requirements.

Policy 1-11. Financial Practice – Amended March 2011

1-11.1 Monthly Board Reporting – Each month the Board will be provided with the following documents: **SINCE THE BOARD MEETINGS ARE NOW QUARTERLY AND WE SUBMIT QUARTERLY INSTEAD OF MONTHLY TO THE COMMISSION< NEXT BOARD MEETING WE SHOULD CHANGE THE POLICY TO REFLECT THE METHOD BEING USED, THE BOARD AGREE A WHILE AGO FOR QUARTERLY REPORTING.**

1-11.2 i. A detailed Profit and Loss report of all transactions from the ~~prior month~~ **QUARTER**

ii. A Budget to Actual comparison from the ~~prior month~~ **QUARTER**

1-11.3 iii. A Balance sheet from the prior ~~two months~~ **QUARTER**

iv. Debit card account detail report monthly **TO THE HEAD OF SCHOOL**

These reports will be distributed to all Board members at least 5 days in advance of the Board meeting. All questions and concerns should be addressed in writing through the Director and Treasurer. Financials will be presented at each ~~monthly~~ **QUARTERLY** Board meeting by the Treasurer with a focus of discussion on current year budget analysis.

A motion was made by email on 8/27/24, and We approved by email on Aug 28th quarterly instead of monthly reports to the head of the school

Policies - Gene motioned for the 1.7 board meeting to be scheduled monthly to quarterly. Richard second.

Policies 1.11—All words are to be changed from monthly to quarterly. Gene motioned Policie 1.15 to delete the student representative, and Richard seconded. The motion carried.

**Head of School,
Current Enrollment**

K – 44	7 - 72	K-5 (259) 6-8 (216) 9-12 (215) Total: 690
1 – 36 (8)	8 - 72	
2 – 36 (8)	9 – 46 (26)	
3 – 47 (1)	10 – 57 (15)	
4 – 48	11 – 53 (19)	
5 – 48	12 – 59 (13)	
6 - 72		

Quarter 1 Student Attendance

94% (ES)	94% (MS) - Middle school is ahead by a tiny point.	92% (HS)
The national average is 90%		

SBAC Results

Measure	Grade Levels	Kihei Charter School	Baldwin-Kekaulike-Kulanihakoi-Maui Complex Area	Maui Complex	Charter Schools
ELA	3 - 8, 11	48%	49%	51%	47%
Math	3 - 8, 11	37%	34%	34%	32%
Science	4, 8 and Biology EOC	39%	35%	37%	36%

Notable Items

Cell Phone Policy - only one parent did not like this and pulled out the child.

Targeted Intervention - going to implement something different from the state.

Elementary—We do STAR and iXL, targeting students around 80% behind when they come to us new. We take individual students who are behind.

Middle school—multi-system of support—implement tools from the HSTA website. It is a great website to help with state tests. We have started to practice tests. The state will grade and send scores for all testing areas. We are grading writing across the board in all classes. In advisors on how to take tests.

Grade 8 Matriculation—We are going to connect the 8th grade to high school. Schedule a swap with them. Remind the 8th grade that we want you here. Another area is getting the sports. Mentorship will build up with the 8th grade.

WASC Mid-Cycle Review—6 years review. We are in our 3-year review. They will check in during the 3-year review in April 2025.

Upcoming Events

Winter Sports Season: Our sports teams are getting better. We are moving forward, and our teams are getting better. The basketball coach wants to win MIL. There is more access to the South Maui gym.

Public school - December 13th MS - 18th EL 1:30pm

Holiday Party (12/20)

WASC Mid-Cycle Review (Spring '25 – TBD)

Governing Board Action Items:

- Projects Update – Pavilion and Awnings
 - awning permit went in June. Sent an email to Wendal to ask where it is.
 - Pavilion to build sent check for materials. made the first payment of \$64K.
 - The gardens are very close to putting food in the ground. Eagle Scouts help with the frame structural work, and John and the Eagle Scouts are working out the water.
- Respond to Contract 4.0 Academic Performance Framework Indicator
 - Meet with John
 - Three points are good based on the state's results; they want to use them, and we should use them because they look good.
- Board vote on changes to KCS Policies - completed above
- Audit Approval - Draft - completed above
- Sign letter for Auditors - completed above
- Formally change monthly to quarterly in policies - completed above
- Paperwork to complete CD's - completed above

Meeting adjourned at 5:17 pm

Next meeting will be Jan. 15, 2025.

Minutes by Brandy